

City of Northmoor Board of Aldermen
August 5, 2021
Time: 6:30 P.M.
City Hall, 4907 Waukomis, Northmoor, MO 64151

Meeting Minutes

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:30 p.m.

ROLL CALL: Bennie Pate, Rick Medill, Isabel Stevens, Joe Harris, John Butner, Cari Murdock

WELCOME: Mayor Wilson asked those in attendance to join her in the Pledge of Allegiance and Prayer.

ANNOUNCEMENTS:

1. Deanna Boyer from The Runaway Lounge said that there will be 2 Hepa Filtration systems installed next week. She then presented a handout of bids she has received for an indoor smoke ventilation system and an Air Purifier to the Mayor and Board of Aldermen. These will be installed if the Board feels she needs more ventilation. Deputy Chief Schuettenberg will follow up. Deanna thanked the Board for working with her.
2. Auditors – Mayor Wilson introduced Accounting Solutions Auditor, Rob Wilson. He reviewed the 2020 city audit with the Board of Aldermen and Mayor. He stated that the 2019 audit is very similar so would only review 2020. The Board will approve the audit after review and at the next Board of Alderman meeting.
3. Mayor Wilson announced that A Turning Point is selling their property. She has contacted Dollar General and they have contacted their real estate company, Hunter Keller. Deputy Chief Schuettenberg said the “For Sale” sign went up yesterday. Mayor Wilson is not sure who the owner of the property is. It is listed as GIFTED Usage.

CITY NEWS / CITIZENS COMMENTS:

ACTION ITEMS:

1. Approval of the July 1, 2021 Board of Aldermen Meeting Minutes as presented.
1st Alderman Murdock 2nd Alderman Butner ROLL CALL: AYES 6 NAYS 0
2. Approval of the Treasurers Report for July 2021 as presented.
1st Alderman Murdock 2nd Alderman Stevens ROLL CALL: AYES 6 NAYS 0
3. The Board reviewed the Semi-Annual Statement of Condition.

4. The Board reviewed the invoice for the time period of June 16 through July 15, 2021 from the Office of the Northmoor City Attorneys. Alderman Murdock asked about the COBRA refund. It will come when Attorney Reddock has hours to deduct it from.

POLICE REPORT: Deputy Chief Schuettenberg

Chief Lorensen is on vacation (1 week based on his average hours worked per week)

1. Police Department Stats: Traffic Stops - 51, Traffic Citations - 48, Traffic Warnings - 18, Calls for Service - 35. There were a total of 48 Reports taken for the month.
2. A SAMPLE "Police Department Employee Performance Evaluation Form" was included in the packet for the Board. It was provided by Chief Lorensen. Deputy Chief Schuettenberg said that the final evaluation form has been completed. He will bring a copy to Julie.
3. Review and Approval of Police Officer 2-year Agreement with the City of Northmoor regarding Safe Life Defense Tactical Multi-Threat Vests. The Mayor and Board discussed past experiences with vests not being returned. Consensus was to depreciate the vest if they do leave before the 2 year agreement. The officer would reimburse the City. If vest expires the City is liable to replace the vest. The depreciation would begin on the date ordered.- The cost will be pro-rated (20% per year for 5 years) and they can take the vest with them if they leave employment with the City of Northmoor.

1st Alderman Butner 2nd Alderman Murdock ROLL CALL: AYES 6 NAYS 0

CODES ENFORCEMENT: Deputy Chief Schuettenberg

1. 1841 49th Terrace - Deputy Chief Schuettenberg suggested the city do the clean-up and lien the property. The owner is due in court this month for tickets. The problem will be discussed then.

RIVERSIDE FIRE DEPARTMENT REPORT: provided by Riverside Fire Chief, Gordon Fowlston - report reviewed

NEW BUSINESS:

1. Review and Approval of a Business License application for The Flutter Lounge.
1st Alderman Butner 2nd Alderman Murdock ROLL CALL: AYES 6 NAYS 0
2. Employee Reviews/Recommendations - Mayor Wilson
Debbie Barrett - Julie Rowden - reviews
1st Alderman Harris 2nd Alderman Butner ROLL CALL: AYES 6 NAYS 0
3. Review and approval of City Hall air conditioner quotes
 - a. Hale Heating and Cooling
 - b. Neal Harris

- c. Buckner's
- d. LBA

The Board of Aldermen approved the bid from Neal Harris Service Experts.

1st Alderman Murdock 2nd Alderman Butner ROLL CALL: AYES 6 NAYS 0

4. Review of bid from Prime Time Integraters LLC

The Board of Aldermen approved the bid from Prime Time Integraters LLC.

1st Alderman Medill 2nd Alderman Murdock ROLL CALL: AYES 6 NAYS 0

5. Review and Approval of Resolution 2021-009 regarding the Capitalization and Depreciation of Assets (Ordinance requested by the City Auditors)

1st Alderman Medill 2nd Alderman Pate ROLL CALL: AYES 6 NAYS 0

6. Review and Approval of Ordinance # 2021-010 regarding Disorderly Conduct

First Reading:

1st Alderman Murdock 2nd Alderman Pate ROLL CALL: AYES 6 NAYS 0

Second Reading:

1st Alderman Harris 2nd Alderman Medill ROLL CALL: AYES 6 NAYS 0

7. Discussion and approval to assign Judge Mark Ferguson and Treasurer Debbie Barrett as check signers for all Municipal Court accounts and a new account required by OSCA / Show-Me Courts. One signer is required up to \$2,500.00. Two signers for \$2,501.00 or greater. Current check signers, Misty Michael and Julie Rowden, will be deleted from the Court accounts.

1st Alderman Murdock 2nd Alderman Stevens ROLL CALL: AYES 6 NAYS 0

8. Review of Bids: Street Repair - Reseal Asphalt - French Drain

Mayor Wilson informed the Board that the streets need to be sealed before our next winter. The cost for the sealing will come out of the street funds except for the parking lot. Mayor Wilson also requested that a French drain be put in on the Northside of City Hall. Alderman Harris will get bids on a French drain. The French drain would need to be installed before the sealing of the streets.

Seal-O-Matic - Street Sealing Bid

1st Alderman Murdock 2nd Alderman Pate ROLL CALL: AYES 6 NAYS 0

9. Discussion: Alderman Murdock - NAWS Northland Animal Welfare Society
Alderman Murdock is interested in looking into this organization further. She suggested that maybe the City could budget some money for the services (Trap, Neuter, Return - \$25.00) . Eagle Animal Hospital is another possibility. Mayor Wilson suggested that someone contact Silver Eagle for a possible donation since they feed the feral cats. Faye Alexander said she is very familiar with NAWS. She said that appointments are required. Her Trailer Park is being taken over by cats. She has NAWS give the cats "the works" so pays more than \$25.00.

OLD BUSINESS:

1. Annie Duff-Katosh – Car Port - Deck Permit – 1836 NW 50th Street – Deputy Chief Schuettenberg contacting Attorney Sullivan for further action.
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MOTION TO MOVE TO CLOSED SESSION

1st Alderman Harris 2nd Alderman Murdock ROLL CALL: AYES 6 NAYS 0

MOTION TO ADJOURN FROM CLOSED SESSION

1st Alderman Harris 2nd Alderman Medill ROLL CALL: AYES 6 NAYS 0

MOTION TO ADJOURN:

1st Alderman Murdock 2nd Alderman Pate ROLL CALL: AYES 6 NAYS 0

ADJOURN

APPROVED:

Mayor, Lynda Wilson

ATTEST:

City Clerk, Julie Rowden

Closed Session: NOTICE IS HEREBY GIVEN THAT, SUBJECT TO A MOTION DULY MADE AND ADOPTED. THE BOARD OF ALDERMEN may also hold a closed meeting for the purpose of dealing with matters relating to one of more of the following: *Legal actions, Cause of Action, Litigation or privileged communications between the City’s Representatives and it’s attorneys: 610.021(1) *Lease, Purchase or Sale of Real Estate 610.021(2) *Hiring, Firing, Disciplining or Promoting Employees: 610.021(3) *Bidding specifications: 610.021(11) *Personnel records: 610.021(13) *Proprietary Technology Materials: 610.021(15) *Audits 610.021(21) *Preparing for Negotiations with Employee Groups 610.021(9)