

**IN THE CIRCUIT COURT OF PLATTE COUNTY, MISSOURI  
NORTHMOOR MUNICIPAL DIVISION**

**ADMINISTRATIVE ORDER**

**In Re: COVID-19 Virus (Novel Coronavirus) Pandemic**

**WHEREAS**, the Centers for Disease Control and Prevention have declared that the outbreak of the COVID-19 virus (also known as the novel Coronavirus) is a worldwide pandemic;

**WHEREAS**, the President of the United States, Governor of the State of Missouri AND THE Mayor of Northmoor have recently declared states of emergency related to this pandemic;

**WHEREAS**, the Supreme Court of Missouri, on March 16, 2020 issued its order suspending (with certain exceptions) all in-person court proceedings in appellate and circuit courts, effective Tuesday, March 17, 2020 through Friday, April 3, 2020;

**WHEREAS**, it is imperative to take all necessary steps to protect the health and safety of all employees of the City of Northmoor, while also balancing the rights of all said individuals and parties to litigation;

**WHEREAS**, the COVID-19 virus is highly contagious, spreading rapidly between people in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes, or when a person touches a contaminated surface and then touches their mouth, nose or eyes;

**WHEREAS**, there is currently no approved vaccine for the COVID-19 virus;

**WHEREAS**, certain members of our community are especially vulnerable to infection by the COVID-19 virus, including those over the age of 70, pregnant women, and those with chronic medical conditions such as heart disease, and diabetes;

**WEREAS**, the of the 7<sup>th</sup> has authority over all cases, trials, and dockets of this Circuit, including all scheduling of the same;

**WHEREAS**, the Municipal Judge of the City of Northmoor has administrative authority over all courthouse personnel;

**WHEREAS**, the Municipal Judge of the City of Northmoor has authority over all access to the courthouse itself;

**IT IIS HEREBY ORDERED**, effective Wednesday, March 18, 2020, and continuing through April 3, 2020, unless otherwise specifically set forth below, or unless modified or extended in a subsequent Administrative Order, as follows:

1. All in-person Court proceedings are hereby suspended from Wednesday, March 18, 2020, through Friday, April 3, 2020. This suspension of in-person court proceedings is subject to the following exceptions:

2. The Municipal Judge of the City of Northmoor shall remain open for all other court-related business, although in person communications on following matters shall be limited to appointment only, including but not limited to:
  - a. Payment of fines, court costs and fees in means other than via drop box;
  - b. Payment of restitution in means other than via drop box;
  - c. All Municipal Court filings;
  - d. Individual questions regarding any court-related matter.
3. Although the Municipal Judge of the City of Northmoor remains open as described above, it is strongly encouraged that those entering either building be limited to only those of individuals with actual court-related business and that all other adult family and friends remaining outside the building for scheduled meetings.
4. Effective Wednesday March 18, 2020 and until further order of this Court, the following persons shall not enter Municipal Judge of the City of Northmoor, for any reason:
  - a. Persons whom within the last 14 days, have traveled to any foreign country or the any of the following states: California, Colorado, Florida, Massachusetts, New Jersey, New York, or Washington state;
  - b. Persons who reside with or who have had close contact with someone whom within the last 14 days, has travel to any foreign country or to any of the following states: California, Colorado, Florida, Massachusetts, New Jersey, New York or Washington state;
  - c. Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
  - d. Persons who have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19; and
  - e. Persons with unexplained symptoms of acute respiratory illness, including congestion, runny nose, cough, sore throat, fever, body aches, fatigue, or shortness of breath.

SO ORDERED THIS 18<sup>th</sup> Day of March, 2020.



A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke, positioned above a solid horizontal line.